



NOTICE OF VACANCIES
INFORMATION TECHNOLOGY CENTER (ITC) -
UNIVERSITY OF PERADENIYA

Applications are invited from dynamic, enthusiastic and self-motivated candidates for the following position at the Information Technology Center (ITC) of the University of Peradeniya.

POST OF COMPUTER PROGRAMMER (ON CONTRACT BASIS)

Responsibilities

Deliver IT support by overseeing the operations of the Information Technology Center. The candidate must possess the capability to perform system and needs analysis, create essential standalone, web, and mobile applications, manage servers and networks, document procedures, manage routine correspondence, and undertake various IT-related responsibilities for both the ITC and the University.

Qualifications & Experience

- a) Degree of recognized university

And

- b) Ability to program computers in one or more languages.

Other Attributes

- a) Excellent communication skills
b) Ability to manage Data and Database, Designing Skills [Photoshop, Coral Draw, InDesign]
c) Administrative, writing and reporting skills
d) Management knowledge would be an added advantage
e) Preference will be given to those who have previous experience in a similar position.

Method of Recruitment

Selection by Aptitude Test and Interview

Age Limit

Age - not more than 45 years

Remuneration

All inclusive monthly allowance of Rs. 48,385/- + Cost of living + RS.5,000/- including UPF & ETF]
(U-AS - 1-(I))

General Note:

- i. The University reserves the right to shortlist the applications and summon candidates for the interview, as per the prevailing rules and regulations.
- ii. The selected candidate will become a contributor to the Employees Provident Fund and the Employees Trust Fund, the contributions being 8% of the monthly earnings to the EPF monthly by the employee and in turn the employer will contribute a sum equal to 12% of the monthly earnings to the EPF and a further contribution of 3% to the Employees Trust Fund respectively.

The total amount so contributed will be refunded to the employee once his/her services are ceased.
- iii. Interested candidates must submit their applications, which can be downloaded from the website (<https://sites.google.com/gs.pdn.ac.lk/copmgtdiv/downloads>), along with photocopies of their Birth Certificates, Education Certificates, and any other relevant Certificates as proof of qualifications and experience.
- iv. Completed applications must be sent via **Registered Post** to reach the Senior Assistant Registrar, Corporate Management Division, University of Peradeniya, **and also E-Mailed** as a **soft copy (in *.docx format)** with the Subject line indicated as **“CP-ITC”** to **cmd@gs.pdn.ac.lk** on or before **11th March 2024**.
- v. Incomplete applications, applications not in the prescribed format (not downloaded from the website), applications lacking supporting documents (copies of NIC, birth certificate, educational certificates, service certificates, etc.), and applications received after the closing date will not be considered. Please ensure that the hard copy of the application is sent by registered post when emailing it; otherwise, your application will be rejected.
- vi. Please mention the **“Post of Computer Programmer”** on the top left-hand corner of the envelope.

Condition of Contract

The successful candidate will be offered a one-year contract at the Information Technology Center (ITC).



ACTING REGISTRAR

21.02.2024