

To : Chairman/Higher Degrees Committee

Thro' : Director/CERPS

Subject: Appointment of Board of Examiners for a Thesis/Report
(Under Item No. 7.1.2 in PG Regulations)

Date :

1. Department :
 2. Programme (if applicable) :
 3. Name of the Candidate :
 4. Registration No. :
 5. Date of Registration :
 6. PG theses category, PG Dip in [field]/MSc/MSc Eng/MPhil/PhD :
 7. Title of the Thesis :
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8. Board of Examiners:

Relevant category of PG thesis	Panel Composition	Name	Address if outside from the Department
PG Dip/MSc/MSc Eng/ MPhil/PhD	i. Head (or his/her nominee)		
	ii. Two academic staff from the Faculty		
	iii. Supervisor(s) (as observer(s))		
MPhil/PhD	External examiner from outside the Faculty		
	Other		

9. If this is a revised panel, indicate the change with justification for the change:

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10. Other remarks (eg. Reference to any extensions/conditions given etc.)

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Course Co-ordinator of the
PG Programme in
(If applicable)

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Head of Department