

FACULTY OF ENGINEERING – UNIVERSITY OF PERADENIYA
APPLICATION FOR TRANSCRIPT/ACADEMIC RANK CERTIFICATE

1. Surname with initials (Mr./Ms.):
2. Names denoted by initials :
3. Postal address :
4. Registration No : Field:
5. Particulars of examinations passed :

<p>Course Unit System</p> <p>a). General Programme</p> <p>b). Specialization Programme</p>

<p>Old Regulation Examinations</p> <p>a) First Examination in Engineering :</p> <p>b) Final Part I Examination :</p> <p>c) Final Part II Examination :</p> <p>d) Final Part III Examination :</p>
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<p>Postgraduate Examinations</p> <p>a) Name of the Degree / Diploma</p> <p>b) Year Completed</p>

6. Final course GPA :
7. Final course pass category :

8.a. Request made for

- i.) Transcript only
- ii.) Academic Rank certificate only
- iii.) Both (i.) & (ii.)

b. Payment made

(Please see the notes on below)

Rs.	
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9. a). The full address to which the transcript/Academic Rank certificate should be sent :

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- b). Local or Foreign address : Local/Foreign.....

10. Number of copies :

Date

.....
 Signature of the applicant

Notes Fees: The receipt of payment of the fee prescribed below to the Shroff or credit to the Acco. No. **0001274688 (BOC)** / Acco. No. **057100121338023 (People's Bank)** at any branch in favour of the '**Bursar, University of Peradeniya**' should be submitted with the applications to the Senior Assistant Registrar, Faculty of Engineering, University of Peradeniya.

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| 1. A Transcript or an Academic Rank certificate to be issued within 4 working days* | - Rs. 250/= (for a local address) |
| A Transcript or an Academic Rank certificate to be issued within 2 working days | - Rs. 750/= (for a foreign address) |
| | - Rs. 750/= (for a local address) |
| | - Rs. 1500/= (for a foreign address) |
| Additional copy of a Transcript or an Academic Rank certificate posted together in the same envelope for foreign University | - Rs. 150/= |

2. All applications should be accompanied with a clearance note in respect of Vacation / Hall Fees arrears from the Senior Assistant Registrar / Student Services and Bursar / Accounts Branch and Library clearance note. This is applicable only at the first time of the requests of the above documents

3. Documents will be posted under registered cover to the given address/es by the University.

Dean's Office,
 Faculty of Engineering,
 University of Peradeniya